

SAGAMORE HILLS TOWNSHIP – REGULAR

Monday, September 12, 2011 – media notified

The regular meeting was called to order by Chair Snell at 7:00 pm. R/C Snell-present; Hunt-present; Barrett-present; Fiscal Officer Gale-present.

Pledge of Allegiance to the flag of the United States of America.

Mrs. Snell moved to approve and dispense with the reading of the minutes of the Regular Meeting held on Monday, August 8, 2011; Seconded by Mr. Barrett. R/C Vote: all in favor.

PENDING WARRANTS

Mr. Hunt moved to approve the Pending Warrant Report dated August 2011 in the amount of \$319,277.53. Seconded by Mr. Barrett. R/C Vote: Hunt-aye; Barrett-aye; Snell-abstain.

WEB SITE

Mrs. Snell reported the web site statistics for August 2011 were 1,728 visitors; 1,229 were unique visitors; 3,402 pages were viewed.

SWEARING IN

Part-Time Police Officer Leonard Vella was sworn in by Police Chief David Hayes.

RESOLUTIONS

Mrs. Snell moved to AMEND **RESOLUTION 10-78** to change the Administrative Assistant hours worked to twenty-eight (28) hrs. maximum per week, three and one-half days (3-1/2) per week effective August 4, 2011. Seconded by Mr. Hunt. R/C Vote: all in favor.

Mrs. Snell moved to ADOPT **RESOLUTION 11-39** to hire Leonard Vella as a Part-Time Police Officer in the Sagamore Hills Township Police Department. Seconded by Mr. Hunt. R/C Vote: all in favor.

Mrs. Snell moved to ADOPT **RESOLUTION 11-40** to approve a "Then and Now Certificate" for Roads, Police Training & Parks. Seconded by Mr. Barrett. R/C Vote: all in favor.

Mrs. Snell moved to ADOPT **RESOLUTION 11-41** to hold a Public Auction on Friday, October 21, 2011. Seconded by Mr. Hunt. R/C Vote: all in favor.

DEPARTMENT REPORTS

Police Department

Mrs. Snell reported on the statistics for August 2011: Dispatch handled 774 calls for service. Handed out 911 "Patrolled Your Area Cards."

The Investigative Section received nineteen (19) investigations and closed all of them. One (1) was closed by arrest.

One (1) Letter of Commendation was received, praising a member of the Department for their dedication to duty.

Two Detectives completed a sixteen (16) hour "Reid Interview and Interrogations" course. A Detective completed an eight (8) hour course on "Cell Phone Misuse Investigations." All Police Officers completed their annual shooting qualifications.

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Roads

Mr. Hunt: Cut road side grass north end of Township; put stone on berm of N. Gannett as a result of rainstorm damage; cut tree up on Timbercreek Road as a result of rainstorm; cut brush back at intersections of Canyonview, Forsyth and Willowlake; cut up trees on Sagamore Rd. as a result of rainstorm; crack sealer applied to N. Boyden; repaired carburetor on bucket truck; installed new starter on truck #633 and cleaned rust off of oil pan; installed new alternator on backhoe and installed new outlet and pipe for Township septic tank result of storm damage.

Zoning

Mr. Barrett: 10 permits taken out in the month of August for a total of \$1,670.00. Large amount due to new residential home construction and deck. A new spread sheet with a numbering system now being used for zoning permits.

Fiscal Officer

Mr. Gale presented the Fiscal Officer's August 2011 report with a beginning balance of \$5,878,115.18 PLUS receipts of \$390,270.80 (including memo receipts of \$5.99) MINUS expenditures of \$319,283.54 (which includes pending warrant as read by Mrs. Snell of \$319,277.53 plus memo receipts of \$5.99) giving an ending balance of \$5,949,102.46.

Mr. Gale stated an extensive review by the Office of the Fiscal Officer was performed under record retention. A legal review was performed and information was pulled from the Ohio Township Association and others. Mr. Gale's office met with the Chief of Police, the office staff and Police. Mr. Gale presented a redraft and modification with a suggestion that we make a permanent Sagamore Hills Township record manual. Mr. Gale stated the trustees have one month to review every code section to determine any modification or changes necessary. Mr. Gale asked that at the next meeting the Trustees make permanent into record this Sagamore Hills Township record manual for the proper destruction and elimination of all records, files, resources, etc. of the Township. Mr. Gale would like this to be on the agenda for next month's meeting for a resolution with any changes that the Trustees feel necessary. In December right before the monthly meeting, Mrs. Snell and Mr. Gale will have an annual meeting to fulfill our legal requirements of record retention.

Fire/EMS

Fire Chief Frank Risko: Fire District answered 113 calls for August. Northfield Center 26 EMS and 7 fire; Sagamore Hills 69 EMS and 9 fire.

Fire Department participated in numerous 9/11 ceremonies throughout Sagamore Hills and Northfield Center at all of the churches and schools.

Fire Department collected \$3500 in front of the Fire Station at the beginning of September for the Jerry Lewis MDA Telethon.

Hydrant flushing has been completed for the season.

Fire Department has entered two grants in the past two weeks; one for thirty-six sets of turn-out gear for \$85,000. We should hear in the next three months whether we will receive any part or all of this grant. Also requested a grant for a fire truck to fight small bush or leaf fires down long driveways where the fire engine cannot go.

Three (3) thank you letters were received from Sagamore Hills residents.

Fire Department will be doing mandatory driver training during the next two weeks.

Fire Drills have been started at all the schools. All schools are in complete compliance with the State of Ohio.

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Water hydrants covered with plastic have been reported to the Water District for repairs. Attorney Snell has information on completion dates.

Mr. Barrett stated Sagamore Hills has not yet received a legal or auditor's opinion on the District's request to have a three month advance on expenses (paid quarterly). Trustees agreed on a figure based on Mr. Gale's rolling average report. When a legal or auditor's opinion is received, Trustees will move forward with quarterly payments. Currently expenses are being paid on a month to month basis. By running the Fire Department as a district, we have saved money.

Mr. Barrett suggested the two Townships consider buying the crack sealer machine that is currently being rented every year. Mrs. Snell stated this should be looked at to compare cost/savings.

Trustees

Mr. Barrett: Mr. Barrett reported two homes need to be torn down. One at Valley View and Nesbitt, but we need a letter from the Health Department to have occupants removed prior to demolition.

Mrs. Snell and Mr. Barrett contacted the County to clean up our right of ways, weeds/grass cut on Dunham, S. Boyden, Highland. Donation work by the guard rails and main roads was performed; five bags of trash was cleaned up on Chaffee Road.

Mr. Barrett stated in zoning we've instituted a color report form. When an orange sign is posted on a home it means the owner has been given notice that the grass needs to be cut in a specific time frame or the Township will cut it for him, charge him and put the charge on the tax duplicate. A blue sign indicates an unlicensed vehicle on their property, a yellow sign indicates trash/garbage, etc. on the property that needs to be removed. By law we can charge the owner \$500 per day until the trash, etc. has been removed.

Mrs. Snell asked Mr. Barrett about the date of the next Board of Zoning Appeals Meeting. Mr. Barrett said a date will be set next week.

Mrs. Snell reported we have had four positive West Niles; two (2) on Troubadour Drive, two pools out of the same trap; one (1) on Rushwood Lane in the ditch by the school and one (1) on Fleetwood Drive in Greenwood Village at a dead end street. The last spraying was on Monday, August 15, 2011.

There are 19 participants in Lifeline for the month of August 2011. Funding for Lifeline has been cut and the Township is not adding any more people this year.

Mrs. Snell reported the Township has numerous items to sell, ebay is not really an option for this. Suggested we should consider having an auction in October. Mrs. Snell asked the board if she could contact Jonathan Polcen to set up an auction in mid October. The board agreed to have Mrs. Snell contact Mr. Polcen.

Raccoon baiting for the raccoon virus has been distributed throughout the Township. Residents encouraged to use caution with their children and dogs not to touch, etc. the baiting.

Mrs. Snell reported she researched the cost of earthquake insurance for the Township Building due to the recent earthquake. The deductible would be 10% of the value of the building (\$835,000), and the Township cannot afford the coverage.

Mrs. Snell stated anyone wanting to challenge the recent reappraisal of property that you received, can attend a meeting in Cuyahoga Falls at the Quick Culture Center on September 19th and 20th between 1:00 p.m. - 8:00 p.m.

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Mr. Gale stated the majority share of all our funds from the County have been received. Last large amount of \$222,341 is in the books. We will only be receiving small amounts until the end of the year.

Mrs. Snell stated Halloween Trick or Treating will be celebrated on Halloween. This will be discussed at next month's meeting.

Park Report

The grass was cut, flowers watered, weeds pulled, bathrooms were cleaned. New team benches were made and installed at the ball fields. A tent was put up twice for AARP and there were miscellaneous building repairs.

UNFINISHED BUSINESS

No unfinished business.

OLD BUSINESS

No old business.

NEW BUSINESS

No new business.

CITIZENS' FORUM

Gary Spriggs, 8588 Eaton Drive, President of the Trustees of Eaton Estates, stated a copy of the letter sent to Alan Brubaker, County Engineer, was passed on to the Township. Along with that there was a meeting on site with Larry Fulton (Chief Deputy Engineer), Tim Bully (Highway Drainage Department Manager), Jim Hunt, Rose Mary Snell, Paul Schweikert and two sub presidents from Creekside and Parkside, Leo Kipfstuhl and Carl Wennerstrom. Eaton Estates has also turned over a report that was submitted to the Engineers regarding the storm water runoff drainage problem. Eaton Estates is 623 acres, the acreage of run-off water comes from 1250 acres outside of Eaton Estates for a total of 1873 acres that flow through Eaton Estates. Eaton Estates' Trustees are considering a 15 year plan to take care of the problem.

There is also a water drainage problem on Chaffee Road. Mr. Fee, 7555 Chaffee, stated 341 acres are draining into four properties on Chaffee Road. Mrs. Snell and Mr. Barrett had a meeting with Larry Fulton to address the problem. There was a discussion concerning some negligence when the four properties on Chaffee were built.

There was no further business. Chair Snell moved to adjourn at 8:14 pm. Seconded by Mr. Barrett. R/C Vote: All in favor.