

**NORTHFIELD CENTER-SAGAMORE HILLS  
FIRE DISTRICT MEETING**

**Wednesday, June 23, 2010 6:30 P.M. - media notified**

Richard Barrett called the meeting to order at 6:30 pm. R/C Barrett-present; Buescher-present; Hunt-present; Reville-present; Sommer-present; Snell-present; Fiscal Officer Gale-present.

Mr. Barrett made a **MOTION** to adopt **RESOLUTION 2010-01** to Nominate Richard Reville as Chair of the Northfield Center-Sagamore Hills Fire District for the Year 2010. Seconded by Mrs. Snell. R/C Vote: Barrett-aye; Buescher-aye; Snell-aye; Sommer-aye; Hunt-aye; Reville-abstain.

Chair Reville made a **MOTION** to adopt **RESOLUTION 2010-02** to Nominate Richard Barrett as Vice-Chair of the Northfield Center-Sagamore Hills Fire District for the Year 2010. Seconded by Mr. Hunt. R/C Vote: Barrett-abstain; Buescher-aye; Snell-aye; Sommer-aye; Hunt-aye; Reville-aye.

Mrs. Snell made a **MOTION** to adopt **RESOLUTION 2010-03** to Nominate Richard Barrett as Sagamore Hills Township Representative to oversee the day-to-day operation of the Fire District for the Year 2010. Seconded by Mr. Buescher. R/C Vote: Barrett-abstain; Buescher-aye; Snell-aye; Sommer-aye; Hunt-aye; Reville-aye.

Mrs. Snell made a **MOTION** to adopt **RESOLUTION 2010-04** to Nominate Richard Reville as Northfield Center Township Representative to oversee the day-to-day operation of the Fire District for the Year 2010. Seconded by Mr. Buescher. R/C Vote: Barrett-aye; Buescher-aye; Snell-aye; Sommer-aye; Hunt-aye; Reville-abstain.

Mr. Sommer made a **MOTION** to adopt **RESOLUTION 2010-05** to approve First Merit Bank as the primary bank for the Northfield Center-Sagamore Hills Fire District and also approve the acquisition of a VISA Card. Seconded by Mrs. Snell. R/C Vote: Barrett-aye; Buescher-aye; Snell-aye; Sommer-aye; Hunt-aye; Reville-aye.

Mr. Sommer made a **MOTION** to adopt **RESOLUTION 2010-06** to retain the services of Northcoast Physician Services for the purpose of ambulance billing. Seconded by Mr. Barrett. R/C Vote: Barrett-aye; Buescher-aye; Snell-aye; Sommer-aye; Hunt-aye; Reville-aye.

Mr. Buescher made a **MOTION** to adopt **RESOLUTION 2010-07** to adopt the Ohio Township Accounting System (OTAS) as the accounting program to be used by the Northfield Center-Sagamore Hills Fire District. Seconded by Mr. Hunt. R/C Vote: Barrett-aye; Buescher-aye; Snell-aye; Sommer-aye; Hunt-aye; Reville-aye.

Mr. Barrett made a **MOTION** to adopt **RESOLUTION 2010-08** to retain the legal services of Todd Raskin, Michael Harvey and Jeffrey Snell at a rate not to exceed \$125.00 per hour respectively. Seconded by Mr. Buescher. R/C Vote: Barrett-aye; Buescher-aye; Snell-abstain; Sommer-aye; Hunt-aye; Reville-aye.

Mrs. Snell moved to adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee or official specifically set forth in Section 121.22 (G)(1) Revised Code. Seconded by Mr. Sommer. R/C Vote: all in favor. ADJOURN: 6:53 pm, RECONVENE: 8:58 pm. R/C: All officials in attendance.

A decision was made in Executive Session to make an offer to Janice Hetzel for the part-time Fire District Clerk position at a rate of \$18.00 an hour.

Mr. Hunt made a **MOTION** to adopt **RESOLUTION 2010-09** to retain the services of those listed on the Northfield Center Fire Department Roster, dated June 23, 2010 with respective titles and ranks as indicated. Seniority earned for service on the Northfield Center Fire Department will be applied to the Fire District, with the Interim Chief salary at the rate of \$21.47 per hour, same as the current rate. Deputy Chief salary at the same rate as the existing Assistant Chief; all staff at the current rate. The complete text of the Roster is attached. Seconded by Mr. Sommer. R/C Vote: Barrett-aye; Buescher-aye; Snell-aye; Sommer-aye; Hunt-aye; Reville-aye.

Mr. Sommer made a **MOTION** to adopt **RESOLUTION 2010-10** to retain the services of ADP to process payroll for the Northfield Center-Sagamore Hills Fire District. Seconded by Mrs. Snell. R/C Vote: Barrett-aye; Buescher-aye; Snell-aye; Sommer-aye; Hunt-aye; Reville-aye.

Mrs. Snell made a **MOTION** to adopt **RESOLUTION 2010-11** to hire Janice E. Hetzel as the part-time Fire District Clerk for 15 to 20 hours a week at a rate of \$18.00 an hour pending the background and physical per standard policy for employees. Seconded by Mr. Buescher. R/C Vote: Barrett-aye; Buescher-aye; Snell-aye; Sommer-aye; Hunt-aye; Reville-aye.

A recommending committee will be put together to choose the new Chief. This committee should include 2 residents, 2 trustees, and 1 legal. A decision on the committee members will be made at a later meeting.

There being no further business before the Board, Chair Reville moved to adjourn at 9:10 pm. Seconded by Mrs. Snell. R/C Vote: all in favor.