

SAGAMORE HILLS TOWNSHIP – REGULAR

Monday, December 14, 2009 – media notified

The regular meeting was called to order by Chair Hunt at 7:00 pm. R/C Hunt-present; Snell-present; Barrett-present; Fiscal Officer Gale-present.

Pledge of Allegiance to the flag of the United States of America.

Mrs. Snell moved to approve and dispense with the reading of the minutes of the Regular meeting held on Monday, November 9, 2009; Seconded by Mr. Hunt. R/C Vote: Snell-aye; Hunt-aye; Barrett-abstain.

Mr. Barrett moved to approve and dispense with the reading of the minutes of the Special meeting held on Monday, November 16, 2009; Seconded by Mr. Hunt. R/C Vote: Barrett-aye; Hunt-aye; Snell-abstain.

Mr. Barrett moved to accept the minutes of the Joint Work Session with Northfield Center Township held on Tuesday, November 24, 2009; Seconded by Mr. Hunt. R/C Vote: Barrett-aye; Hunt-aye; Snell-abstain.

Mrs. Snell moved to approve and dispense with the reading of the minutes of the Special meeting held on Friday, December 11, 2009; Seconded by Mr. Barrett. R/C Vote: all in favor.

PENDING WARRANTS

Mr. Barrett moved to approve the Pending Warrant Report dated November 2009 in the amount of \$167,311.00. Seconded by Mr. Hunt. R/C Vote: Hunt-aye; Barrett-aye; Snell-abstain.

WEB SITE

Mr. Hunt reported the web site statistics for November 2009 were 940 visitors; 732 were unique visitors; 2,169 pages were viewed.

RESOLUTIONS

Mr. Barrett moved to adopt **RESOLUTION 44-09** to hire part-time employees to snow plow Township roads on an as-needed basis. Seconded by Mrs. Snell. R/C Vote: all in favor.

Mrs. Snell moved to adopt **RESOLUTION 45-09** to enforce the Sagamore Hills Township Emergency Operations Plan. Seconded by Mr. Hunt. R/C Vote: all in favor.

Mr. Hunt moved to adopt **RESOLUTION 46-09** to oppose the Northeast Ohio Regional Sewer District's attempt to assert jurisdiction to manage stormwater within Communities in Summit County, Ohio. Seconded by Mrs. Snell. R/C Vote: all in favor.

Mr. Hunt moved to adopt **RESOLUTION 47-09** to purchase a replacement for Engine 3 for Northfield Center Fire Department. Seconded by Mrs. Snell. R/C Vote: all in favor.

DEPARTMENT REPORTS

Police Department Report

Hayes: Dispatch handled 458 calls for service. Communications Section dispatched 541 calls that include police/fire and E.M.S. Handed out 405 "Patrolled Your Area Cards." The Investigative Section received twenty (20) investigations with seventeen (17) closed. Three (3) were closed by arrest.

Two (2) Letters of Commendation were received, praising members of the Department for the assistance they provided to the community.

A Detective completed a forty (40) hour course for Core Criminal Investigations and the Lieutenant completed an eight (8) hour course in order to renew his Firearms Instructor's Certification. All Police Officers are in the process of completing two (2) hours of online training for their mandated annual training.

Roads

Hunt: The Road Department prepared for the first winter storm. The salt price this year is up about \$3.50 per ton. There is a larger allotment this year than last year.

Repaired drive pipe on Houghton Rd; catch basin on Canyon View Road; and Walton Road and Short Walton with hot mix. Put up snow guards on Road Department's roof; put salt boxes and spinners on trucks to get ready for winter. Repaired brakes on 636; hydro hoses on 632's plow and 631's spinner. Painted 632's plow and chained gate to blocks on Stanford Road.

Mowed lawns; raked leaves; hauled dirt to back of park for buffer; cleaned grills and cover; cleaned mowers. Organized park garage; repaired cutting deck on Jacobson lawn mower; and flushed park bathrooms.

Worked on lights at Township and miscellaneous repairs.

Fire/EMS

Barrett: Both Townships had 126 total runs; Northfield Center 35 EMS and 4 fire; Sagamore Hills 71 EMS and 12 fire; 12% of the calls went to Elmcroft. Captain Risko commented that these were called in as falls. Mrs. Snell suggested they schedule another meeting with the Elmcroft management.

Four (4) fire fighters and the Sagamore Hills Police Department were nominated for the Red Cross Award for the rescue from the ravine.

Captain Risko discussed the Fire Department's request to purchase five (5) MSA breathing apparatus face pieces with associated display and eleven (11) face piece voice units for a total cost of \$6,510.00. The Northfield Center Trustees have approved this purchase. Captain Risko will obtain the Northfield Center resolution for this equipment.

Zoning

Barrett: There were five (5) permits issued for a total of \$285.00. These permits included two (2) fences, accessory building, sign, and in-ground pool with fence.

Fiscal Officer

Gale: Presented the November report with a beginning balance of \$5,695,157.46; receipts at \$59,335.50; less receipt expenditures of \$1,283.64 equals \$58,051.86; less total expenditures of \$168,594.64; less memo expenditure of \$1,283.64 which matches the Pending Warrant amount of \$167,311.00; ending balance is \$5,585,898.32.

Next Monday, December 21, 2009 will be our last pay period for the year as well as the last day for checks. The year will then be closed out.

Trustees

Barrett: Asked if Chief Hayes knew how many communities lease their cruisers. He also questioned if the Chief was going to consider purchasing a motorcycle for the summer.

Chief Hayes commented that the police put approximately 90,000 miles on the cars in two (2) years. He will check on the program with the Federal Government, the State program and also if leasing is a possibility.

Snell: Residents are asking why we don't belong to NOPEC for electricity. Mrs. Snell asked permission from the Trustees to go to NOPEC and request to become part of the program First Energy Solutions and NOPEC have created over the next 8 or 9 years.

The six (6) month moratorium on wind turbines and wood burners has expired. Zoning has not made any regulations regarding this subject. Mrs. Snell made a **MOTION** to amend **RESOLUTION 19-09** and extend the moratorium on wind turbines and wood burners for another six (6) months. Seconded by Mr. Barrett. R/C Vote: all in favor. Mr. Barrett will attend the next Zoning meeting and ask if we received a legal opinion on this subject.

We have 23 people on Lifeline.

Hunt: The Welcome to Sagamore Hills road signs are in very poor condition. We need to find a sign maker that can create new ones in some material other than wood. Mrs. Snell answered she has the name of a vendor that can make them with a fiber material. She will contact the vendor and get pricing for the nine (9) signs.

UNFINISHED BUSINESS

Steve Burgess from the County Engineer's office was in attendance for Dave Smith. Mr. Smith was going to have the request for an agreement for snow and ice control on Dunham Road clarified for this meeting. The subject will be addressed at the next meeting in January.

Mr. Burgess will check on the Engineering request made in October by Mrs. Snell for the upper part of Holzhauer Road from Carlin to Rt 82. This is Phase 2 and will include ditching and possibly widening the road. The deadline for application for Issue 2 funding is July 2010.

CITIZENS' FORUM

Mrs. Kopas voiced her concern about the widening of Holzhauer. The landscapers block the road as well as residents plow their snow onto the road which then turns into ice.

Carol Lewis thanked the Trustees for passing the NEORSB resolution. She also questioned the purchase of the fire truck and wanted to make sure this was the best truck for our needs. Captain Risko explained everyone is in total agreement with this choice. The truck as well as the equipment was chosen with the best interest of the residents in mind.

Frank Kopas questioned the Township's attendance at the Sewer District meetings. Mrs. Snell explained that our legal counsel attended all the meetings on behalf of the Trustees.

Mr. Kopas questioned the financing of the fire truck. Would more money be saved by leasing the truck and pay it off early instead of paying the total up front. The leasing would include maintenance and this might save more money than the interest charges. He also questioned the expense of the extra equipment on the truck. Captain Risko explained the equipment will save more by not having to send out additional vehicles to assist with emergencies.

Mr. Kopas asked what communities were charged for the emergency at the ravine. Captain Risko said we had Northfield Center Fire Department rope team there for the rescue and Sagamore Hills Police for road control; Life Flight was covered by the family; Brecksville was there as a backup; everything else was covered by the family.

EXECUTIVE SESSION

Mr. Hunt moved to adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee or official specifically set forth in Section 121.22 (G)(1) Revised Code. Seconded by Mrs. Snell. R/C Vote: all in favor. ADJOURN: 8:03 pm, RECONVENE: 8:35 pm. R/C: All officials in attendance.

Mrs. Snell made a **MOTION** to adopt **RESOLUTION 48-09** to hire Paul Schweikert as the Township Administrator part-time on a six-month trial basis. He will work between five (5) and twenty (20) hours per week at \$12.50/hour. Seconded by Mr. Hunt. R/C Vote: all in favor.

The Township Administrator is a position appointed by the Trustees. He is chosen on the basis of executive and administrative qualifications, with special reference to actual experience or knowledge of accepted practice in respect to the duties of the office. The Administrator is responsible for the daily supervision of all departments and department directors. The Administrator assists the Trustees and committee in the preparation of the Township budget and otherwise as the Trustees may require.

The following include the duties and responsibilities of the Administrator:

- Coordinate the activities of the various departments to achieve maximum efficiency of the government.
- Work with the Fiscal Officer to continually review budget operations, work programs, Township services and general financial situation of the Township.
- Develop and administer a sound payroll and personnel system.

There was no further business. Mr. Hunt moved to adjourn at 8:37 pm. Seconded by Mr. Barrett. R/C Vote: all in favor.