

SAGAMORE HILLS TOWNSHIP – REGULAR

Monday, January 11, 2010 – media notified

The regular meeting was called to order by Chair Barrett at 7:00 pm. R/C Barrett-present; Snell-present; Hunt-present; Fiscal Officer Gale-present.

Pledge of Allegiance to the flag of the United States of America.

Mr. Hunt moved to approve and dispense with the reading of the minutes of the Regular meeting held on Monday, December 14, 2009; Seconded by Mrs. Snell. R/C Vote: all in favor.

Mr. Hunt moved to approve and dispense with the reading of the minutes of the Records Retention Commission meeting held on Wednesday, December 23, 2009; Seconded by Mrs. Snell. R/C Vote: all in favor.

Mrs. Snell moved to approve and dispense with the reading of the minutes of the Appropriations Special meeting held on Wednesday, December 23, 2009; Seconded by Mr. Hunt. R/C Vote: all in favor.

PENDING WARRANTS

Mr. Barrett moved to approve the Pending Warrant Report dated December 2009 in the amount of \$388,057.67. Seconded by Mrs. Snell. R/C Vote: Hunt-aye; Barrett-aye; Snell-abstain.

WEB SITE

Chair Barrett reported the web site statistics for December 2009 were 846 visitors; 657 were unique visitors; 1,830 pages were viewed. The yearly statistics for 2009 were 11,921 visitors; 9,199 were unique visitors; 28,237 pages were viewed.

RESOLUTIONS

Mr. Hunt moved to adopt **RESOLUTION 10-01** to authorize participation in ODOT Cooperative Purchasing Program. Seconded by Mrs. Snell. R/C Vote: all in favor.

Mrs. Snell moved to adopt **RESOLUTION 10-02** to authorize the advance of local taxes from the Summit County Fiscal Office for the Tax Year 2009 payable in 2010, and declaring an emergency. Seconded by Mr. Hunt. R/C Vote: all in favor.

Mrs. Snell moved to adopt **RESOLUTION 10-03** to authorize Trustees to file, on behalf of Sagamore Hills Township, an application to the Summit/Akron/Solid Waste Management Authority for Community Recycling Access Grant. Seconded by Chair Barrett. R/C Vote: all in favor.

Chair Barrett moved to adopt **RESOLUTION 10-04** for a "Then and Now" Certificate for B.E.I. Supply & Rental. Seconded by Mr. Hunt. R/C Vote: all in favor.

Mr. Hunt moved to adopt **RESOLUTION 10-05** for a "Then and Now" Certificate for Ace Hydraulics & Electric Motors. Seconded by Mrs. Snell. R/C Vote: all in favor.

Mr. Hunt moved to adopt **RESOLUTION 10-06** to appoint Paul Schweikert as a representative to the 2010 Board of Trustees for the Northfield Macedonia Cemetery. Seconded by Mrs. Snell. R/C Vote: all in favor.

DEPARTMENT REPORTS

Police Department Report

Snell: Dispatch handled 464 calls for service. Handed out 545 "Patrolled Your Area Cards." The Investigative Section received thirteen (13) investigations with twelve (12) closed. Two (2) were closed by arrest.

Two (2) Letters of Commendation were received, praising members of the Department for the assistance they provided to the community.

All Police Officers completed their state mandated training through an on-line training program that consisted of two (2) hours per officer.

Roads

Hunt: The Road Department salted and plowed roads and cleaned trucks. Put new oil pan, new hydraulic pump, and two new tires on 631; fixed floor on salt box on 634; repaired four hydraulic hoses on 633; and put new alternator on 637. Changed oil on trucks and backhoe; fixed roller on Ford tractor; repaired paint chip box; cleaned storm grates; sealed garage cracks; fixed tailgate on 1 ton.

Fixed and stained park benches and repaired park mower.

Built table for Township; repaired Township sign and completed miscellaneous repairs.

Fire/EMS

Barrett: Both Townships had 122 total runs; Northfield Center 28 EMS and 8 fire; Sagamore Hills 72 EMS and 12 fire. 10% of the calls went to Elmcroft. Brandywine Ski is now being covered by Valley Fire. Mr. Barrett requested an audit for the last invoice received from the Fire Department.

Captain Risko reported that he met with management of Elmcroft. The staff will be made aware of how to help the patients prior to calling the Fire Department for assistance. Risko also commended the Sagamore Hills Police Department and Dispatch on the all of the help they have been to the Fire Department.

Zoning

Barrett: There were no zoning permits issued in December.

Fiscal Officer

Gale: Presented the December 2009 report with a beginning balance of \$5,585,898.32; receipts at \$147,811.91; less total expenditures of \$388,057.67; which matches the Pending Warrant amount of \$388,057.67; ending balance for the year is \$5,345,652.56.

Mr. Gale thanked everyone for their help in getting the books closed this year in a timely manner. He has distributed the W2's and is now doing a slow transition to open 2010.

Trustees

Snell: Commented on a question that the electricity is not in the NOPEC system. We are members of Summit County Coalition through First Energy Solutions. We just received a grant of \$114,500.00 from the consortium. Residents are automatically enrolled in the aggregation program unless they OPT out.

There are various H1N1 free clinics available for residents available through the Health Department.

Residents from the Red Hawk area made a request to ask the Metro Parks to plow the hike and bike trail. The trail never has been plowed because the Metro Parks do not have the equipment and the personnel. Mrs. Snell suggested residents use the Sagamore park trail because it is cleared.

County Funding has been received from P.I.T.L. in the amount of \$2,494.22 for Sagamore Hills share for land along the National Park.

Mrs. Snell received 2 proposals for the replacement of the nine (9) Township gateway road signs. A Sign Above quoted \$6,075.00 for the signs and maintenance. Sign-A-Rama quoted \$7,605.00. A Sign Above is offering a better price for ordering during their slow season and is the lowest price of the two companies. Mrs. Snell made a **Motion** to adopt **RESOLUTION 10-07** to purchase nine (9) 32x32x1-1/2" carved high density urethane signs from A Sign Above in the amount of \$6,075.00. Seconded by Mr. Barrett. R/C Vote: all in favor. Maintenance is recommended to touch up signs every three years or as needed. The signs will be installed in April.

Congressman Steven LaTourette has informed the Township that the request to pave the trail in the park has been approved. There will be a formal announcement made in the spring.

UNFINISHED BUSINESS

Dave Smith from the Summit County Engineer's office discussed the request for an agreement for snow and ice control on Dunham Road. The formal agreement will not be signed but the Township will still continue to take care of Dunham Road as it has done in the past.

Mr. Hunt asked if Mr. Smith looked into the problem with the pipe put in on the Hoffman Property on North Boyden Road. They will discuss this issue at a later time.

Mrs. Snell asked Mr. Smith about the Engineering request made in October for the upper part of Holzhauser Road from Carlin to Rt 82. This is Phase 2 and will include ditching and possibly widening the road. The deadline for application for Issue 2 funding is July 2010. Mr. Smith replied that the Engineering work is being scheduled.

Mr. Smith informed the group that the Cuyahoga Valley Park System will be replacing a bridge off of Canal Road by Fitzwater on January 25th. Canal Road will not be closed but a signal will be installed to maintain one lane of traffic through that signal. Valley View Road and Dunham will be used as an alternate detour route.

The proposed purchase of five (5) Breathing Apparatus Face Pieces with Associated Display and eleven (11) Face Piece Voice Units to equip face pieces that currently lack this item from Fire Force for Northfield Center Fire Department was approved by Northfield Center Board of Trustees. Mr. Barrett made a **Motion** to adopt **RESOLUTION 10-08** to participate in the purchase of this equipment needed for the Northfield Center Fire Department for the total cost of \$6,510.00. Sagamore Hills will pay a percentage according to the contract. Seconded by Mrs. Snell. R/C Vote: all in favor.

Mr. Hunt asked Captain Risko if there will be additional purchases for the Fire Department this year. Captain Risko mentioned the uniform allowance for approximately 32 people at \$200 per person will be coming. It will be presented to Sagamore Hills after it is approved by Northfield Center Township. The cost will be around \$6,500.00. There might also be some costs this year for paint and small repairs.

NEW BUSINESS

The resignation of part-time police officer Michael Majoros was presented and accepted by the Board.

CITIZENS' FORUM

Sean Scheall of Nesbitt Road questioned Resolution 10-02 for the advance on local taxes from the Summit County Fiscal Office. Mr. Gale explained that, according to the new laws, this is a formality that needs to be done every year at the first meeting in January. In order for the County to send money quicker to us, we must declare an emergency.

Frank Kopas questioned whether Dunham Road is a county road or a township road. Mr. Hunt explained it is a county road. The County takes care of the paving but they do not take care of snow removal.

Mr. Kopas asked about the excessive number of fire/EMS calls for Sagamore Hills. Mr. Barrett explained a fire truck is dispatched every time there is an automobile accident on Rt. 82. That is standard operating procedure. Mr. Barrett is still asking for an audit because of the number of calls. Captain Risko added there have also been a number of smoke detector and CO₂ calls. If the calls are duplicated, he goes out to talk to the people to inform them to get the equipment fixed immediately or they will be charged for the next call.

Captain Risko explained that he met with the CEO at Elmcroft. She will meet with personnel again and will increase their staff in order to enable them to help the patients avoid getting injured.

Mr. Kopas commented that the web site is outstanding compared to what it used to be.

EXECUTIVE SESSION

Mr. Barrett moved to adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee or official specifically set forth in Section 121.22 (G)(1) Revised Code. Seconded by Mrs. Snell. R/C Vote: all in favor. ADJOURN: 7:55 pm, RECONVENE: 9:03 pm. R/C: All officials in attendance.

Mrs. Snell explained they are going to have John Gersper complete the time he has left on his present contract which is a few hours.

Mrs. Snell made a **MOTION** to adopt **RESOLUTION 10-09** to hire an assistant for the Fiscal Office at \$15.50/hour for 30 hours per week for approximately 5 to 6 weeks to get through the transition and the beginning of the audit. When that is completed, the hours will be cut back to no more than 24 hours per week. We will require a background check on this employee and he will be bonded. He will be on probation for the standard six months. Seconded by Mr. Barrett. R/C Vote: all in favor.

There was no further business. Mr. Barrett moved to adjourn at 9:07 pm. Seconded by Mrs. Snell. R/C Vote: all in favor.