

## SAGAMORE HILLS TOWNSHIP – SPECIAL WORK SESSION

Wednesday, June 1, 2011 – media notified

The special work session meeting was called to order by Chair Snell at 5:15 p.m. R/C: R. Snell-present; Hunt-present; Barrett-present; Fiscal Officer Gale-present.

Legal Counsel Jeff Snell was in attendance.

Mrs. Snell moved to adjourn to executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee or official specifically set forth in Section 121.22 (G)(1) of the Ohio Revised Code. Seconded by Mr. Hunt. R/C Vote: all in favor. ADJOURN 5:16 p.m. RECONVENE 6:15 p.m. All officials in attendance.

The following decisions were made:

MOTION made by Mrs. Snell and seconded by Mr. Hunt to AMEND **RESOLUTION 10-78** adopted 12-27-10 to modify the following, with all in favor.

- Zoning Inspector salary for Alice Kanieski will be changed from \$8,000.00 per year to \$6,000.00 per year; her hourly rate as Zoning Secretary will be \$15.51 per hour capped at 10 hours per week. All zoning permits will require the prior signature of a trustee before the permit is issued which shall be marked on each application by the Zoning Inspector so that each zoning applicant is aware of the requirement. When accepting a new zoning application, a copy of every permit shall be circulated to all trustees before approval and be located at the Township. An hourly log shall be kept by Alice Kanieski and she shall work with and assist Don Saunders who, along with Alice, will be able to conduct zoning inspections and zoning violations together or independently. Alice Kanieski's log of hours shall be no greater than 10 hours per week, limiting the number of hours that she works as Zoning Secretary to 10 hours or less. Counsel will provide requirements to Alice Kanieski.
- The Assistant to the Fiscal Officer, Brian Stormer, will be placed on a salary of \$20,000 per year bi-weekly and the prior resolutions related to his hours shall be deleted effective June 1, 2011. His hours will not exceed 1,456 per year and his work days will be as assigned by the Fiscal Officer.
- Office Assistant, Joanne Stokowski, will be changed from 4 days per week at 7½ hours per day to 3 days per week, 8 hours per day; 24 hours per week; not to anticipate more than 1,248 hours in a year; at the current rate of \$12.12/hour; effective June 1, 2011. Her work days will be as assigned by the Fiscal Officer.
- Administrative Assistant, Linda Cosgrove, will be changed from 5 days per week, 8 hours per day to 4 days per week, 8 hours per day; 32 hours per week; at the current rate of \$18.00 per hour; effective June 1, 2011 and the prior resolutions related to limiting her hours, shall be deleted. Her work days will be as assigned by the Fiscal Officer for the rest of the year so that both Linda and Joanne will remain in the office five (5) days per week except holidays.

There was no further business. Mr. Hunt moved to adjourn at 6:20 p.m. Seconded by Mr. Barrett. R/C Vote: all in favor.