

SAGAMORE HILLS TOWNSHIP – REGULAR

Monday, April 11, 2011 – media notified

The regular meeting was called to order by Chair Snell at 7:00 pm. R/C Barrett-present; Hunt-present; Snell-present; Fiscal Officer Gale-present.

Pledge of Allegiance to the flag of the United States of America.

Mr. Barrett moved to approve and dispense with the reading of the minutes of the Regular Meeting held on Monday, March 14, 2011; Seconded by Mrs. Snell. R/C Vote: all in favor.

Mrs. Snell moved to approve and dispense with the reading of the minutes of the Special Meeting held on Wednesday, March 30, 2011; Seconded by Mr. Barrett. R/C Vote: all in favor.

PENDING WARRANTS

Mr. Barrett moved to approve the Pending Warrant Report dated March 2011 in the amount of \$299,129.28. Seconded by Mr. Hunt. R/C Vote: Hunt-aye; Barrett-aye; Snell-abstain.

WEB SITE

Mrs. Snell reported the web site statistics for March 2011 were 1,697 visitors; 1,094 were unique visitors; 3,509 pages were viewed. This is the third consecutive month we had over 1,000 unique visitors.

RESOLUTIONS

Mr. Hunt moved to adopt **RESOLUTION 11-16** to authorize a road striping contract to be awarded to the Summit County Engineer's vendor. Seconded by Mrs. Snell. R/C Vote: all in favor.

Mrs. Snell moved to adopt **RESOLUTION 11-17** to approve the Summit County intergovernmental memorandum of understanding for job creation and retention and tax revenue sharing. Seconded by Mr. Hunt. R/C Vote: all in favor.

Mr. Hunt moved to adopt **RESOLUTION 11-18** to award the bid for demolition of the house at 8280 Augusta Lane to TRW Construction LLC with the provision that the basement floor will be removed as part of the foundation. Seconded by Mrs. Snell. R/C Vote: all in favor.

DEPARTMENT REPORTS

Police Department

Mrs. Snell reported on the statistics for March 2011: Dispatch handled 650 calls for service.

The Investigative Section received twenty-one (21) investigations and closed seventeen (17) of them.

Two (2) Letters of Commendation were received, praising members of the Department for their dedication to duty.

An officer completed forty (40) hours of "Pistol Instructor's Course," and eight (8) hours for "Firearms Recertification."

Roads

Mr. Hunt: Plowed and salted roads; repaired mail boxes; cold patched roads; installed 35 mph speed limit signs on Boyden. Repaired sink hole on Rushwood; cleaned broken asphalt from resident's yards; repaired washouts from flooding. Changed oil, greased, replaced filters and made repairs on all park and road equipment. Cleaned trucks; installed new sump pump in front yard of Township. Dragged ball field once. Made miscellaneous repairs in road department and township.

Fire/EMS

Capt. Risko: Fire District had 88 total runs; 77 were EMS runs; 10 were fire runs and 1 mutual aid. Northfield Center 28 EMS and 4 fire; Sagamore Hills 49 EMS and 6 fire.

Three (3) people were recertified and there are now five (5) inspectors to take care of both townships. Interviews are taking place for additional fire fighters. Five (5) fire fighters have left for full-time departments.

The fire fighters are going through new training for heart attacks with University Hospitals. This involves ice treatment to bring down body core temperature. The survival rate with this treatment is very successful.

An inspection was made at North Coast Behavioral Hospital. Patients will be moved here the end of June. Many repairs and modifications need to be made to Building #22 to bring the building up to code.

There are 38 fire helmets that are beyond the expiration time of 10 years. The district will apply for grants to fund the purchase of these helmets. If grant money cannot be obtained, the district will purchase the helmets. The helmets cannot be recertified. They are checked yearly and after 10 years, they are put out of service.

A resident questioned the payment for an EMS call to a residence. Capt. Risko explained that it was the resident's responsibility to pay for the bill. If there is a hardship and insurance does not cover the cost, the resident can contact Capt. Risko to discuss the matter. He was then asked about charges for fire calls. Capt. Risko explained there is no charge for fire calls.

Zoning

Mr. Barrett: There were seven (7) zoning permits issued for a total of \$1,630.00. These permits included fences, additions, new home construction and an application for a conditional use permit.

A public hearing needs to be set up to discuss zoning changes. The changes include kiddie amusement parks, internet cafés, hydronic heaters, and amend zoning code sign regulations. Mrs. Snell suggested having the meeting at 6 pm on Monday, May 9.

Fiscal Officer

Mr. Gale presented the Fiscal Officer's March 2011 report with a beginning balance of \$5,202,437.27; PLUS memo receipts at \$73.94 plus revenue receipts of \$752,883.56; MINUS \$299,203.22 (memo expenditures of \$73.94 and pending warrants of \$229,129.28); ending balance was \$5,656,117.61.

The permanent appropriations for Sagamore Hills was approved on March 30th in the amount of \$6,033,499.00.

Trustees

Mr. Hunt: Questioned looking at the census. The preliminary report showed the township lost 40 living units. There is an opportunity to challenge the report if the trustees do not agree with the numbers.

Mrs. Snell: A Board of Appeals meeting was held regarding building a pavilion at the Northfield Baptist Church and the pavilion was approved by the Board.

Mrs. Snell would like to attend a planning and zoning workshop on May 13th. The cost is \$60.00. A requisition will be submitted.

A household hazardous waste collection is being held in Macedonia on Saturday, April 16th. Computers are not included in this collection.

The Rabies Vaccination Clinic for dogs and cats will be held in the township park on May 7th from 10 am to 2 pm.

The water and sewer rates are going to be raised and are being challenged by various communities.

The Summit County Health Department is providing birth records for anyone born in Ohio that needs to obtain them. The fee is \$22.00 and it is same day service. Death certifications can only be obtained in the county it was filed.

Concerts in the Park will begin June 12th in Northfield Center.

Mrs. Snell wants to set up a meeting with Al Tibbs regarding the infrared energy analysis that was performed on the township building. All the trustees are interested in attending this meeting.

Mrs. Snell asked Dave Smith if the county engineer contacted the residents on Chaffee Road regarding the road reflectors that the snow plows are hitting. Mr. Smith answered the residents were contacted. If federal funds through the safety program were received to install the reflectors, then the reflectors will have to be replaced instead of removed. Mr. Smith also explained that pavement deterioration could be the cause of the reflectors being loosened.

There are 24 participants in Lifeline.

Dave Smith commented that he sent an estimate for the Willow Lake engineering request. A book will be prepared after a resolution is passed. The township can request to be added to the Summit County program. The resolution will be passed at the next trustee meeting.

CITIZENS' FORUM

Jim Kisiel commented on the ongoing issue with the underground pipe on Rushwood Lane and Bill 521. The pipe was installed by Wargo and has been repaired by the township for years until the Summit County Engineer determined, through Bill 521, that the pipe now belongs to the residents. Bill 521 was passed in '94-'95 but the township trustees were unaware of this bill. In '95-'96 a sink hole could not be filled that resulted in a catch basin being installed. New sink holes and driveway problems have developed on the street.

Mr. Hunt explained that the current opinion based on a legal opinion obtained by the Summit County Engineer states that the pipe belongs to the residents. The County Engineer emailed Mrs. Gacom in response to her questions regarding these issues. The County Engineer is the person who determines what will be done in situations like this one. Two choices were given. Either petition County Counsel to adopt the pipe as their drainage or petition the fiscal officer of Sagamore Hills Township who will make arrangements to have plans made and have the pipe fixed. Every resident will be assessed for the repairs. A fee will then be charged every year to maintain the system.

Diane Gacom continued the discussion by presenting a timeline of events regarding the pipe and repairs starting in 1995. Mr. Hunt explained the Township's responsibility is to protect the road by maintaining the ditches.

Frank Kopas commented that he believed EMS service was free to the community if their insurance did not pay for it. Mr. Barrett answered the Fire District now collects the money for EMS calls. The money is a revenue stream. Mr. Kopas asked how much a fire helmet costs and how many do they need. Capt Risko said the District needs 38 helmets at \$240 each.

Mr. Hunt added that some communities are beginning to charge for police calls at accidents and for obtaining police reports.

Alicia Kopas told the group that Best Buy will take old computers for recycling. Mrs. Snell added that the National Park has a collection once a year for old computers and cell phones. Goodwill Industries will also take the computers to refurbish for school children.

Greg Foth asked if the contractor that will demolish the Augusta house is licensed and bonded. The answer was "yes."

A resident asked when the Ohio Revised Code 521 was adopted. He does not understand how a mistake has been made over the last 30 years and no one knew it. He feels the township should be reimbursed by the county for the repairs that were made over the years to the county's pipe. Mrs. Snell answered there were different County Engineers over the years. The current engineer researched the issue and discovered Bill 521.

EXECUTIVE SESSION

Mrs. Snell moved to adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee or official specifically set forth in Section 121.22 (G)(1) Revised Code. Seconded by Mr. Hunt. R/C Vote: all in favor. ADJOURN: 8:15 pm, RECONVENE: 9:15 pm. R/C: All officials in attendance.

A decision was made on compensation.

Mr. Hunt moved to adopt **RESOLUTION 11-19** to authorize the employment of Kevin Hebebrand effective 3/28/11 as a temporary summer employee for the Road Department. Seconded by Mrs. Snell. R/C Vote: all in favor.

Mr. Barrett moved to adopt **RESOLUTION 11-20** to authorize the employment of temporary employees for the Park and Road Departments for the 2011 summer season. Seconded by Mrs. Snell. R/C Vote: Snell-aye; Barrett-aye; Hunt-abstain.

Adjustments need to be made to Resolution 10-78 adopted 12-27-10 and amended 1-13-11.

Mrs. Snell moved to **AMEND RESOLUTION 10-78** in order to make corrections on the 2011 Compensation Resolution.

- Zoning Inspector fee for Alice Kanieski will be changed from \$8,000.00/year to \$6,000.00/year effective May 1, 2011.
- Office Assistant, Joanne Stokowski, will be changed from 4 days/week 7½ hours/day to 3 days/week 8 hours/day, 24 hours/week effective May 1, 2011.
- Administrative Assistant, Linda Cosgrove, will be changed from 5 days/week to 4 days/week at 32 hours/week at a rate of \$18.00/hour effective May 1, 2011.

Seconded by Mr. Barrett. R/C Vote: Snell-aye; Barrett-aye; Hunt-no.

There was no further business. Chair Snell moved to adjourn at 9:20 pm. Seconded by Mr. Barrett. R/C Vote: all in favor.