

## **SAGAMORE HILLS TOWNSHIP – REGULAR**

**Monday, December 12, 2011 – media notified**

The regular meeting was called to order by Vice Chair Hunt at 7:00 pm. R/C Hunt-present; Barrett-present; Fiscal Officer Gale-present; Rose Mary Snell-absent.

Pledge of Allegiance to the flag of the United States of America.

Mr. Hunt moved to approve and dispense with the reading of the minutes of the Regular Meeting held on Monday, November 14, 2011; Mr. Gale indicated there was a correction in the minutes under the road report; 8456 Shorthorn should be 8439 Shorthorn. Mr. Hunt stated there was an error under Resolution 11-49 contingency fund number. Mr. Gale confirmed the contingency fund number should be 1000-910-910-0019 not 1000-910-910-0009. Mr. Barrett made a motion with corrections to approve the minutes. Seconded by Mr. Hunt. R/C Vote: all in favor.

Mr. Barrett moved to approve and dispense with the reading of the minutes from the Special meeting held on November 23, 2011. Seconded by Mr. Hunt. R/C Vote: all in favor.

Mr. Barrett moved to approve and dispense with the reading of the minutes from the Special meeting held on Monday, December 5, 2011. Seconded by Mr. Hunt. R/C Vote: all in favor.

### **PENDING WARRANTS**

Mr. Barrett moved to approve the Pending Warrant Report dated November 2011 in the amount of \$274,140.08. Seconded by Mr. Hunt. R/C Vote: Hunt-aye; Barrett-aye;

### **WEB SITE**

Mr. Hunt reported the web site statistics for November 2011 were 1,885 visitors; 1,256 were unique visitors; 3,769 pages were viewed. Mr. Hunt stated a resident sent the Township a letter and complained about the minutes not being posted on our web site in a timely manner. The minutes are always a month behind because they need to be approved and signed before posting on the website.

### **RESOLUTIONS**

Mr. Barrett moved to ADOPT **RESOLUTION 11-51** transfers of appropriations to meet the general obligations of the Township until the end of the year. Seconded by Mr. Hunt. R/C Vote: all in favor.

Mr. Hunt moved to ADOPT **RESOLUTION 11-52** to authorize health, vision, dental and life insurance to Township Trustee Elect John Zaccardelli and Fiscal Officer Scott Gale. Seconded by Mr. Barrett. R/C Vote: all in favor.

Mr. Hunt moved to ADOPT **RESOLUTION 11-53** Traffic Sign Retroreflectivity Maintenance Program. Mr. Barrett stated he would prefer to table this resolution until the January 2012 meeting so that new trustee and the trustee not present be made aware of the resolution. Mr. Barrett moved to TABLE **RESOLUTION 11-53** until the January 2012 meeting. Seconded by Mr. Hunt. R/C Vote: all in favor to table **RESOLUTION 11-53**

Mr. Hunt moved to ADOPT **RESOLUTION 11-54** Pollution Prevention Good Housekeeping Program. Seconded by Mr. Barrett. R/C Vote: all in favor.

### **DEPARTMENT REPORTS**

#### **Police Department**

Mr. Barrett reported on the statistics for November 2011: Dispatch handled 732 calls for service. Handed out 1,016 "Patrolled Your Area Cards."

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The Investigative Section received nineteen (19) investigations and closed fifteen (15) of them. One (1) was closed by arrest.

One (1) Letter of Commendation was received, praising a member of the Department for their dedication to duty.

No training report for November.

Part Time Officer Robert Foth submitted a letter of his intent to retire on December 31, 2011.

### **Roads**

Mr. Hunt: Numerous vehicle repairs (mostly done in-house); fixed sinkhole at 7834 Glen Allen; asphalt apron at 7834 Glen Allen, intersection of Brinmore and intersection of Rushwood; cleaned ditches at 535 Carlin, 1347 Nesbitt, 7965, 7801 & 7565 Carter; repaired ditch on Marymac from car, flushed drive pipe 7801 Carter and Shearer & Carlin, cleaned catch basins from storms; cut low hanging limbs on Hawthorne Drive.

If resident's mail boxes are hanging or leaning over into the road, the Township will not replace mail box if damaged. Township has reimbursement program of \$25.00 for mail box damage.

### **Park Report**

Mr. Hunt: Cut grass, put benches away, stacked picnic tables, fixed lights on park flag pole, fixed lights on bathrooms and gazebo, cleaned and greased mowers, put up Holiday Lights.

### **Zoning**

Mr. Barrett: No zoning permits for the month of November. Mr. Barrett is going to make a recommendation next month to possibly change the zoning hours to 6-8 pm or by appointment only during the winter months.

### **Fiscal Officer**

Mr. Gale presented the Fiscal Officer's November 2011 report with a beginning balance of \$5,918,164.75 PLUS receipts of \$172,946.87 (including memo receipts of \$127,287.08) MINUS expenditures of \$401,427.16 (which includes pending warrant report as read by Mr. Hunt of \$274,140.08 plus memo receipts of \$127,287.08) giving an ending balance of \$5,689,684.46.

Because December 31, 2011 falls on a Saturday, Mr. Gale requested that all bills be submitted by the week of the 20th. Payroll will be completed on January 2 & 3 so that the year end process can begin, which will take longer than usual because of December 31, 2011 being a Saturday.

### **Fire/EMS**

Fire Chief Frank Risko: Fire District answered 100 calls for November. Northfield Center 30 EMS and 10 fire; Sagamore Hills 45 EMS and 13 fire.

The month of October had more calls than normal. Mr. Risko explained that the nursing homes have people falling and need assistance. All these calls are billed.

Applying for \$15,000 grant to replenish some equipment.

Three (3) letters of appreciation and thank you were received from residents of Sagamore Hills for calls the Fire Department participated in.

Bought a snow plow for emergency use only.

Northcoast Behavioral is in a building program to increase building size. Strobe lights to be installed on building to assist emergency personnel in locating origin of call.

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Mr. Risko thanked Mr. Hunt for his help with the Fire Department and his service to the community as a Trustee.

### Trustees

**Mr. Barrett:** Mr. Barrett chose about ten driveways that he will snow plow to help out the senior citizens, and hopes that this will expand. Mr. Hunt thanked Mr. Barrett for snow plowing the senior citizen's driveways, but mentioned that this is not a program provided by the Township, but by Mr. Barrett.

Trash pickup service will be running one day behind during the weeks of December 26, 2011 and January 2, 2012 because of the Holidays.

Mr. Barrett thanked Mr. Hunt for his service to the community as a trustee and the excellent job he did in the road department the past four years.

**Mr. Hunt:** Reported that Mrs. Snell wrote a letter to Congressman Steven LaTourette regarding getting a zip code for Sagamore Hills. A response was received from the District Manager of the Post Office stating the request was reviewed by Operations Program Support and it was determined that adding a new zip code would not provide operational gain nor improve delivery service. Adding an additional zip code to the Ohio Northern District would be cost prohibitive.

The County Engineer's report was received by the Township. There are allotment assessments for Eaton Estates, Ashford Glens, Towpath and Greenwood Village. Assessments from these subdivisions generated \$36,000 for 2011. According to the County Engineer they will generate \$121,578 for 2012. These assessment funds are to be used to maintain drainage features constructed in the subdivision including retention basin repairs, mowing, ditch maintenance and repairs to storm sewer and drainage structures. A catch basin failed in Eaton Estates at the corner of Troubadour and Eaton and it's been repaired by the Township.

Mr. Hunt stated that according to the County Engineer, without a storm water management program the County cannot address flooding or drainage issues for off roadway ditches or flooding. The only avenue available to solve these issues is the ditch petition process. Info can be found on the County Engineer's website [www.summitengineer.net](http://www.summitengineer.net).

Mr. Barrett stated there is still a flooding problem on Chaffee we need to pay attention to and follow up with the Engineer's office.

Mr. Hunt stated the Northeast Ohio Regional Sewer District wants to charge each of us a stormwater fee to fix all of the problems. 93% of the money goes to the City of Cleveland and the Township only receives 7% of the money only if we get an approved project to them.

There were 19 participants in Lifeline for the month of November.

### UNFNISHED BUSINESS

None

### OLD BUSINESS

No old business.

### NEW BUSINESS

No new business

### CITIZENS' FORUM

Gary Spriggs, 8588 Eaton Drive, referred to Mr. Hunt's Resolution 11-53 regarding street name signs, and stated that Eaton Estates has always been responsible for their own signs, and inquired as to whether the Township would be replacing their signs with the new retroreflectivity signs. Mr. Hunt and Mr. Gale stated that a legal opinion needed to be obtained before answering his inquiry.

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Patti Robertson, 503 Alliance Drive voiced her concern about being removed from the Citizens Advisory Committee based on the fact that she ran for office. Mr. Hunt advised Ms. Robertson to put her complaint in writing and mail it to the Township.

Steve Campisi, 93 Sandy Hill Road, (introduced his wife Lee Ann & neighbor Dennis Matlos) expressed concern about the flooding on their street. Mr. Barrett addressed the issue and stated part of the problem is neighbors not clearing leaves and grass clippings on the street which contributes to the flooding problem. Mr. Barrett will contact Nick Kostandaras, Summit County Council Rep.

Ted Shoop, 73 Kiltie, asked Chief Risko to clarify billing practices. Mr. Risko stated there is no charge for fire calls, but there is a charge for EMS calls when the patient is transported.

Dennis Matlos, 113 Sandy Hill Road expressed concern about the flooding on his street and who is responsible to fix the problem. Mr. Barrett stated that once the problem is diagnosed, then who is responsible will be determined. Lee Ann Campisi believes the problem is not just leaves and grass clippings, but a pipe broken or damaged. Mr. Hunt stated the pine tree on their neighbor's property sitting on the pipe could be causing a problem, and suggested they start the drainage petition process with County Council.

Sean Eck, 7543 Chaffee Road, also expressed concern about the flooding on Chaffee. Mr. Barrett stated this is a county problem and the Township is not allowed to do work on private property.

Mr. Barrett reiterated that he will contact Nick Kostandaras the first of the year about the flooding issues.

Ron Fee, 7555 Chaffee Road expressed his concern about the flooding on Chaffee. County representatives make appointments to meet with residents, never show, and don't call.

Kim Griner stated there are four strains of revenue for storm water problems and wanted to know who determines where the money is spent. Mr. Gale recommended writing a letter to your Council Representative and engineer.

There was no further business. Mr. Barrett moved to adjourn at 8:10 p.m. Seconded by Mr. Hunt. R/C Vote: All in favor.