

SAGAMORE HILLS TOWNSHIP – REGULAR

Monday, November 8, 2010 – media notified

The regular meeting was called to order by Chair Barrett at 7:00 pm. R/C Barrett-present; Snell-present; Hunt-present; Fiscal Officer Gale-present.

Pledge of Allegiance to the flag of the United States of America. Mr. Barrett requested the group remain standing to remember the veterans and also the Marine Corps 235th birthday on Wednesday.

Mr. Barrett moved to approve and dispense with the reading of the minutes of the Regular Meeting held on Tuesday, October 12, 2010; Seconded by Mrs. Snell. R/C Vote: all in favor.

Mrs. Snell moved to approve and dispense with the reading of the minutes of the Special Meeting held on Friday, October 15, 2010; Seconded by Mr. Hunt. R/C Vote: Hunt-aye; Snell-aye; Barrett-abstain.

PENDING WARRANTS

Mr. Barrett moved to approve the Pending Warrant Report dated October 2010 in the amount of \$426,001.39. Seconded by Mr. Hunt. R/C Vote: Hunt-aye; Barrett-aye; Snell-abstain.

WEB SITE

Mr. Hunt reported the web site statistics for October 2010 were 1,234 visitors; 978 were unique visitors; 2,674 pages were viewed.

GUEST SPEAKER

Alan Brubaker, Summit County Engineer, was the guest speaker. The following Summit County Engineer staff members were also in attendance: Larry Fulton, Chief Deputy; Joe Paradise, Deputy Director for Engineering Services; and Dave Smith, Construction Team Manager and Sagamore Hills Township's representative from County Engineers Office.

Mr. Brubaker distributed and explained the annual report describing the Summary of 2010 Projects to the residents in attendance (report attached).

Gary Spriggs, President of Eaton Estates Trustees, questioned the storm water system for Eaton Estates. He explained a retention pond was 70% full of sediment. Mr. Brubaker explained all of the retention ponds would be inspected and cleaned when needed.

Mrs. Snell talked about the vacation of Stanford Road and the correct procedure for the vacation process. The County Engineer will make the presentation on behalf of the Township to County Counsel for approval.

Mr. Barrett asked to have the road study completed prior to the winter weather. Mr. Brubaker answered this will be completed. Tim Boley will be calling in the morning to set up a meeting between the Township and firm hired to perform the study.

Mrs. Snell commented on Dave Smith and what an asset he is to the Township.

RESOLUTIONS

Mrs. Snell moved to adopt **RESOLUTION 10-69** authorizing the purchase and installation of mulch and the installation of the new playground equipment for the Township Park. Seconded by Mr. Barrett. R/C Vote: all in favor.

Mrs. Snell moved to adopt **RESOLUTION 10-70** authorizing the Board of Trustees to prepare and submit an application to participate in the Ohio Public Works (OPW) Commission State Capital Improvement (SCIP) and/or Local Transportation Improvement Program(s) (LTIP) and to execute contracts as required. Seconded by Mr. Barrett. R/C Vote: all in favor.

The deadline for the application is June 30, 2011 for work to be completed in 2012.

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Mr. Barrett moved to adopt **RESOLUTION 10-71** to hire two (2) part-time employees to snow plow Township roads on an as-needed basis. Seconded by Mrs. Snell. R/C Vote: all in favor.

DEPARTMENT REPORTS

Police Department

Mrs. Snell reported on the statistics for October 2010: Dispatch handled 647 calls for service. Handed out 937 "Patrolled Your Area Cards."

The Investigative Section received twenty-one (21) investigations with twenty (20) closed. Seven (7) were closed by arrests.

Four (4) Letters of Commendation were received, praising members of the Department for their dedication to duty.

Two (2) Supervisors attended forty (40) hours of training on Leadership and Mastering Performance Management. One (1) Detective attended eight (8) hours of training in Crime Scene Management/Evidence Classification and sixteen (16) hours of Latent Print Development.

Chief Hayes requested the Township set up an e-bay account in order to sell an old police cruiser and other equipment that is no longer needed. Mr. Gale suggested contacting the TASC in order to receive a template and guidance in setting up the account.

Roads

Mr. Hunt: The Road Department hauled sand out of volleyball court and replaced with dirt; repaired road signs; repaired backhoe and John Deere gator. Flushed driveway pipes; ditched on Sagamore Road and Marymac; repaired sink hole on Glenallen Drive; changed crossover pipes on Brinmore Road and Willow Lake. Received 700 ton of salt and tarped; miscellaneous repairs on roads and park.

Park

Mrs. Snell: The Road Department mowed lawns; cleaned bathrooms and cut bushes and ornamental grasses. Made miscellaneous repairs in Township and Police Department. The restrooms will be closed on November 15th and a port-a-potty will be set up in the front of the park.

Fire/EMS

Mr. Barrett: Fire District had 116 total runs; Northfield Center had 37; Sagamore Hills had 77. That was 64% for Sagamore Hills.

Frank Risko reported the receipt of four (4) thank you letters. One was from the Sagamore Hills Police Department that complimented the work that the departments were doing together. The hydrant flushing has been completed. A follow-up meeting was held with Tallmadge Asphalt, Fire District and a Sagamore resident for a complaint that was filed. The asphalt company employee was reprimanded.

Zoning

Mr. Barrett: There were four (4) zoning permits issued for a total of \$465.00. These permits included accessory buildings, remodeling, garage construction and a fence.

Mr. Barrett announced that the Township is still working with the bank attorney for the property on Augusta Lane.

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Fiscal Officer

Mr. Gale: Presented the Fiscal Officer's October 2010 report with a beginning balance of \$5,906,560.61; receipts at \$282,358.51; minus receipt expenditure of \$1,428.75 which means receipt balance is \$280,929.76; less expenditure of \$427,430.14; less memo expenditure of \$1,428.75; which matches the Pending Warrant amount of \$426,001.39; ending balance is \$5,761,488.98.

Mr. Gale is planning on meeting with the trustees individually in the next few weeks and then in a group in order to discuss the budget for 2011. Revenues are down and there will be a reduction in expenditures for next year.

Trustees

Mrs. Snell: There are 21 people on Lifeline.

The streetlight for Ashford Glenn and Chaffee Road will be installed in two (2) weeks.

Mr. Hunt: The snowfall last weekend was different on both ends of town. The snow did not push to the side but rolled up in balls because it was a heavy wet snow. The Road crew is doing their best to accommodate everybody.

Mr. Barrett: We received a note from a vendor that did not receive the playground equipment contract. The letter was very nasty and unprofessional.

UNFINISHED BUSINESS

A final decision has not been made on the option choice for the Holzhauer Road project. The County Engineer was going to discuss paving the two foot berm instead of installing a gravel berm. Dave Smith said paving would be a viable option and could be changed in the design process. The majority of the residents voted for Option C which was no bike path on either side of the road. Another option was discussed that would include nothing changing on the west side of the street and either 4 or 5 feet added to the east side and center and edge lines added. A decision by the Trustees was not made. Mr. Hunt suggested looking at the plans again. The discussion was tabled until the next meeting.

OLD BUSINESS

Mr. Hunt talked about the resolution that was passed to award the striping contract to the Summit County Engineer's vendor, Aero-Mark, Inc. An exact price is now available for the project.

The roads to be striped include Houghton, Acadia at Valley View, North Boyden at SR 82, Holzhauer at SR 82, and a stop line at North Boyden at Valley View. North Boyden Road edge lines are not going to be striped until after the traffic study is complete.

Mr. Hunt moved to **Amend RESOLUTION 10-66** to award the striping contract to Aero-Mark, Inc. in an amount of \$3,967.00. Seconded by Mrs. Snell. R/C Vote: all in favor.

NEW BUSINESS

Mr. Hunt explained that the final cost of the Holzhauer, Canal and Walton Road project has been received from the County Engineer. This cost includes the change orders.

Mr. Hunt moved to adopt **RESOLUTION 10-72** to make the final adjustments and pay the final payment for the Holzhauer, Canal and Walton Road project in the amount of \$32,535.85 to Tallmadge Asphalt. Seconded by Mrs. Snell. R/C Vote: all in favor. The final payment will be held back until the project is finished.

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ANNOUNCEMENTS

Mr. Barrett announced that he has been asked to serve on the 14th Congressional District U.S. Military Academies Committee to interview outstanding prospective individuals who are applying for admission to Military Academies in 2011. He will accept this honor. The committee will meet on December 11th.

CITIZENS' FORUM

Gary Smith expressed his appreciation to Attorney Jeff Snell for having his driveway repaired that was damaged by the Water Department while fixing water lines on his street.

Carol Lewis commented on how we met the EPA mandate for storing salt in the new storage area in the park instead of just storing it in the salt sheds. Mr. Hunt explained this is not the approved method for storing salt but many of the other areas are doing the same thing we are doing. Mr. Hunt explained they used concrete blocks and straw to protect the salt and the environment.

The reason that we were low on salt last season is not because we were not permitted to purchase it but because we could not get it delivered. The 700 tons we recently purchased was our guarantee from last year. If we did not purchase our agreed amount, we would be dropped from the bid process through Akron University and be unable to receive their reduced prices.

Ms. Lewis thanked the Trustees for putting the safety of the residents first.

EXECUTIVE SESSION

Chair Barrett moved to adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee or official specifically set forth in Section 121.22 (G)(1) Revised Code. And to consider the purchase or sale of property where premature disclosure of information would give unfair competitive or bargaining advantage to a person whose personal private interest is adverse to the public interest. Seconded by Mr. Hunt. R/C Vote: all in favor. ADJOURN: 7:58 pm, RECONVENE: 8:14 pm. R/C: All officials in attendance.

A decision was made in executive session to end the seasonal/summer employment of Kevin Hebebrand on Friday, November 12, 2010.

There was no further business. Mrs. Snell moved to adjourn at 8:15 pm. Seconded by Mr. Hunt. R/C Vote: all in favor.